

How to use using Web browser

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国立大学法人

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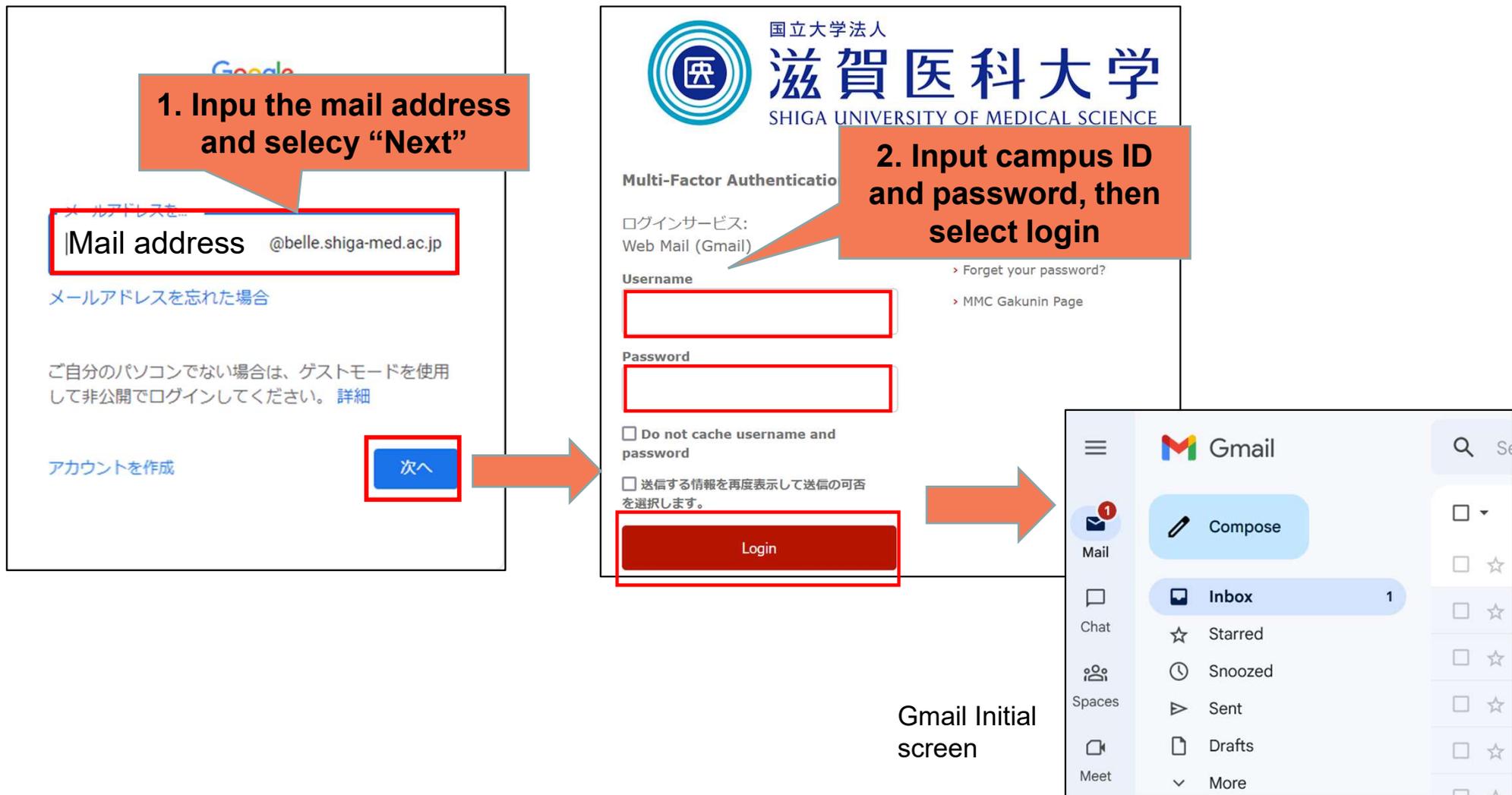
1. How to access from Web browser
2. Signature setting

Note : Setting 2 is performed from the Gmail setting screen.

1. How to access from Web Browser

Access to the following URL

[Login Page \(https://mail.google.com/a/belle.shiga-med.ac.jp\)](https://mail.google.com/a/belle.shiga-med.ac.jp)



When you access from off-campus, Mutli-factor Authentication is required.

Multi-factor Authentication screen

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Multi-Factor Authentication System

ログインサービス:
Web Mail (Gmail)

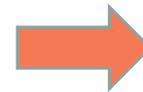
Username [> Forget your password?](#)

Password [> MMC Gakunin Page](#)

Do not cache username and password

送信する情報を再度表示して送信の可否を選択します。

Login



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Multi-Factor Authentication System

choose authentication

FIDO or image matrix

Time-based One-Time Password (TOTP)

2. Signature setting (Multiple signature can be set)

Select 「General」-> 「Signature」-> 「Create new」

Settings

General Labels Inbox Accounts Filters and Blocked Addresses Forwarding and auto actions

Advanced Offline Themes

Signature: No signatures (appended at the end of all outgoing messages) [Learn more](#)

+ Create new

Personal level indicators:

- No indicators
- Show indicators - Display an arrow (>) by messages sent to my address (not a mailing list), and a double arrow (>>) by messages sent only to me.

Name new signature

Signature name

Cancel **Create**

Signature: (appended at the end of all outgoing messages) My Signature

Set the signature and Signature defaults and "save changes" in the bottom of the screen.

XXXXXXXX/XXXXXXXX

Sans Serif | T | B | I | U | A | ↻

+ Create new

Signature defaults

FOR NEW EMAILS USE: No signature

ON REPLY/FORWARD USE: No signature